

Ethnic Health Advisory Committee Action Items

Date Assigned	Action Requested	Person(s) Responsible	Status	Notes
12-Sep-05	Provide EHAC with information relating to how individuals can report concerns regarding patient visits and a demographic breakdown of Medicaid recipients.	BMHC	complete	for concerns, talk to your Health program Representative, for demographics, see Health Status Update, February 2006.
12-Sep-05	Check the data source for the population of Pacific Islanders in the 2005 Race and Ethnicity report.	CMH	complete	This data source was calculated by a complex formula explained on page 94 of the report.
12-Sep-05	Draft annual EHAC recommendations report.	CMH	complete	
12-Sep-05	Draft a letter to the Governor and Dr. Sundwall from EHAC endorsing Health Insight's cultural training efforts.	CMH	complete	Health Insight still needs a copy of this letter.
12-Sep-05	Send the web address for Health Insight's training to EHAC members	CMH	complete	
14-Nov-05	Obtain more information about the uninsured problem among minorities.	CMH	complete	Information included in January 2006 minutes.
9-Jan-06	UDOH maintain a running list of action items with their dates and statuses to send with the minutes. The list of action items would be reviewed at EHAC Executive Committee meetings. Persons assigned to action items would then be given time to report on action item status in meeting agendas.	CMH	complete	
9-Jan-06	Send the draft Multicultural Health Network contract to EHAC members for review	CMH	complete	
9-Jan-06	Invite EHAC members to join the Multicultural Health Network when formed.	CMH	complete	Send with agenda for March meeting
9-Jan-06	Contact Sandy Hunter	CMH	complete	Rob Ence will speak on this topic.
9-Jan-06	Get information from Ethnic Chambers of Commerce town meeting from UDOH employees in attendance.	CMH	complete	No minutes were taken at this meeting. Luz R. was in attendance and can verbally discuss the meeting with anyone interested.
20-Mar-06	Send out link to Care-A-Van website	CMH	complete	included in Mar 20 minutes
20-Mar-06	Resend the link to HealthInsight training.	CMH	complete	It is: www.thinkculturalhealth.org .

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20-Mar-06	Invite Sylvia to participate in translation planning meeting.	CMH	complete	
20-Mar-06	Invite Sabrina to the bill discussion meeting.	CMH	complete	
20-Mar-06	Send by-laws to Melissa for her revision.	CMH	complete	sent on Mar. 22
20-Mar-06	Find a Saturday and a Wednesday evening date that works for OEA, AARP, and the state within about three weeks to hold the event.	CMH	complete	April 26 3-6 may 1, 9-12 Salt Lake City Library
20-Mar-06	Add page numbers to action items document.	CMH	complete	
20-Mar-06	Send EHAC email addresses to Luz.	CMH	complete	
20-Mar-06	Fund EHAC booth at Asian Pacific festival.	CMH	complete	
20-Mar-06	Provide copies of the action item list to everyone at EHAC meetings.	CMH	complete	
20-Mar-06	Send changes to minutes via email.	CMH	complete	
20-Mar-06	Amend the nominee protocol to include question-answer time for candidates.	CMH	complete	
20-Mar-06	Create a letter to Dr. Sundwall recommending both Leanna VanKeuren and Shawn M. Jimerson to membership in EHAC.	CMH	complete	
9-Jan-06	Attach legislative priorities to minutes	Dr. Delavan	complete	
12-Sep-05	Approve final annual EHAC report.	EHAC Executive Committee	complete	
12-Sep-05	Provide feedback to annual EHAC report.	EHAC members	complete	
9-Jan-06	Add all EHAC members to Office of Ethnic Affairs listserv	Luz Robles	complete	
9-Jan-06	Send EHAC a copy of UIHAB's goals.	Melissa Zito	complete	
9-Jan-06	Provide the URL to UIHAB website	Melissa Zito	complete	
20-Mar-06	Send Owen the Comunidades curriculum for Medicare training.	Sabrina Morales	complete	This is not a curriculum but, rather info. about Medicare in Spanish to help Latino seniors understand the change in Medicare benefits. Sabrina only has those in hard copies however; she can bring them to you
20-Mar-06	Send link about the Center for Community Change	Sabrina Morales	complete	http://www.communitychange.org/

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12-Sep-05	Send out Health Insight presentation slides via e-mail	CMH		
9-Jan-06	Establish a listserv to facilitate prompt communication and send weekly emails.	CMH		Sent a request to OIT
9-Jan-06	Put the current EHAC membership on the old website.	CMH		The brochure was created in an old program that we do not have. We are looking for a way to open and revise it. We may create a new brochure.
20-Mar-06	Ask Nasrin about minority representation on state immunization committee and send information about this committee to EHAC.	CMH		
20-Mar-06	Send the UDOH Health Disparities plan when complete.	CMH		Don't have them from Melissa yet.
20-Mar-06	Send suggested changes to EHAC after receiving them from Melissa.	CMH		
8-May-06	Correct and resend minutes.	CMH		
12-Sep-05	Send Health Insight endorsement letter to Dr. Sundwall.	EHAC Executive Committee		
12-Sep-05	Send a letter to Dr. Sundwall requesting help in getting a seat on Governor Huntsman's working group on the uninsured.	EHAC Executive Committee		
9-Jan-06	Contact Melissa Zito to get on the UIHAB agenda to discuss how EHAC can avoid being in conflict with UIHAB or duplicating efforts. Present at the UIHAB meeting about EHAC to open the discussion about coordination.	EHAC Executive Committee		Meetings are the first Monday of the month at UDOH. Contact Melissa to get on the agenda.
9-Jan-06	Create a written, formal coordination agreement between EHAC and UIHAB.	EHAC Executive Committee		
9-Jan-06	Extend an open invitation to UIHAB members to attend EHAC meetings when able.	EHAC Executive Committee		
9-Jan-06	Schedule a combined EHAC/UIHAB meeting	EHAC Executive Committee		

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20-Mar-06	Collaborate with ABC Coalition, Medicaid and OEA to sponsor a forum to explain Medicare and Medicaid for community leaders. This should be a train the trainers event. Education for trainers is about getting people to come to enrollment sessions by ABC Coalition, not about how to enroll people.	EHAC Executive Committee:		
12-Sep-05	Go through a few modules of Health Insight's cultural competence training on the Internet and provide feedback, including incentives that would encourage offices to go through this.	EHAC members		
14-Nov-05	Fill out Business Leader Feedback Form to provide input to Governor's initiative	EHAC members		
20-Mar-06	Provide input on UDOH Health Disparities plan.	EHAC members		waiting for completed plan
8-May-06	Contact Owen if you or another community member you know are willing to participate in the Pandemic Flu planning committee.	EHAC members		
8-May-06	Review the action item list sent out regularly to EHAC members	EHAC members and attendees		
20-Mar-06	Get back to EHAC Executive Committee about Asian community Medicare enrollment venues.	Heru Hendarto		
20-Mar-06	Provide Asian Pacific festival information to Owen.	Heru Hendarto		
12-Sep-05	Send Health Insight Endorsement letter to the Governor.	Luz Robles		
9-Jan-06	Discuss collaboration efforts between EHAC and UIHAB to UIHAB. Share EHAC's offer to help and ask what kind of help would be desired.	Melissa Zito		
20-Mar-06	Revise by-laws.	Melissa Zito		
20-Mar-06	Contribute information about Medicaid for Medicare/Medicaid training.	Patti Fuhrman		
20-Mar-06	Send EHAC a list of contacts for enrollment assistance.	Rob Ence		
20-Mar-06	Provide ABC Coalition curriculum.	Rob Ence		
20-Mar-06	Ask Melissa about UIHAB agenda.	Sylvia Rickard		